



## **GUIDELINE: PATHWAYS TO ACCREDITATION**

*Issued by the ACPS CPD and Standards Board.*

### **Introduction**

The ACPS CPD program is designed to provide a mechanism whereby Fellows can be certified (accredited) as compliant to the ACPS ongoing quality assurance activities.

Although all fellows will undergo the same general requirements for maintaining accreditation through the ACPS CPD program, there are three subtypes of accredited fellow, based on seniority of involvement in supervision and examining of Registrars. The reason why this distinction is made is that these designations themselves depend on levels of experience and recency requirements, and so fellows may not be prepared (or able) to maintain the more senior levels on a long-term basis.

As can be seen from the descriptions given below, each level of seniority is inclusive of lower levels. The three categories of accredited fellow are:

### **1. Ordinary Fellow**

Requirements for the ongoing accreditation of ordinary Fellows are:

- Annual submission of surgical audit recording all cases which the fellow has performed (cases can also be logged); and
- Compliance with minimum number of cases and recency of practice requirements;
- Maintain a logbook recording participation in Continuing Professional
- Development activities; and Compliance with and satisfactory completion of the College Continuing Education Program requirements;
- Compliance with the requirements of the PodBA standards and guidelines.

### **2. Supervising Fellows**

A supervising Fellow is one who, in addition to their own surgical practice, acts as a supervisor of one or more ACPS Registrars. Note that one does not have to be a supervising fellow in order to engage in other types of teaching (for example, as a university lecturer).

Supervising fellows are accredited by the CPD and Standards Board as able to supervise and train registrars. A primary supervising fellow is a supervisor who has been appointed as the direct supervisor of a Registrar.

Requirements for certification as a supervising Fellows are:

- Satisfactory compliance with all of the requirements for the accreditation of an ordinary Fellow;
- For supervisors, a minimum of two years of Fellowship;
- For primary supervisors, a minimum of five years of Fellowship;
- Must perform (or demonstrate the ability to facilitate access to) a minimum of three hundred teaching procedures per year;
- Must have either (a) passed a clinical supervision course which is acceptable to the ACPS, or (b) have a minimum of five years' experience in tertiary education;
- Preferably, within the previous five years, either (a) have held a position on the ACPS Council, or (b) have been a member of an ACPS Committee.

### 3. Examining Fellow

An examining Fellow is a supervising fellow who has been accredited by the CPD and Standards Board as able to examine Registrars in oral and practical examinations. Requirements for the accreditation of examining Fellows are:

- Satisfactory compliance with all of the requirements for the accreditation of an ordinary fellow;
- A minimum of five years as an ACPS supervisor.

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